



1. OPENING AND ATTENDANCE  
**Resolution 102-09/2024**

It is moved by J.COURSOL seconded by D.STAFFORD and unanimously resolved;

**THAT** the regular meeting of the Municipality of Thorne held on Tuesday, September 10, 2024, at 7:00 p.m. in Thorne Township, under the leadership of the Mayor, Karen Kelly is open.

CARRIED

Present is Robert Wills, Robert Blaskie, Norma Charrette, Jammie-Lee Coursol, Deborah Stafford, Marsha Bean

Also attending the meeting: Assistant Director General CHANTAL VILLENEUVE

2. VISITORS / QUESTION PERIOD

Beth Walsh, Jeannine Giguere, Denis Giguere, Karen McIssac, Elise Clairoux, Judy Hancock, Tracey Lambert, Christine Anderson, Marlene Pasch, Nancy Kindree, Marguerite Born, Wayne Lepine, Erin Lepine, Caroline Gagnon, Samantha Renaud

Mrs. Lepine questioned the sparling lake report.

Mrs. Hancock requested that milfoil info and links be posted on the website. She stated that the road from Killoran to the domes on Thorne Lake are in need of repairs. She also requested information regarding the ill rate and comparative factors from the MRC.

Mrs. Giguere had similar request regarding the comparative factors as it has been on the news from the Municipality of Danford Lake. She suggested reducing the speed on Route 366 Est as many vehicles exceed the speed limit causing dangerous conditions for other motorists and pedestrians. She also mentioned contacting the telecommunications company to improve cell reception.

Mr. Giguere wanted guidance for noise by-law / complaints.

Mrs. McIssac asked if any grants were available or become available to pave Dunlop Road.

3. ADOPTION OF THE AGENDA  
**Resolution 103-09/2024**

It is moved by N.CHARETTE seconded by D.STAFFORD and unanimously resolved;

**THAT** the agenda be adopted with the following modifications;

- 5. 3) Training – By Law officer
- 9. 2) Acting Director General
- 12. 2) *Correction from Notice of motion to Adoption*
- 12. 3) Committee
- 21. 1) Sea can By-law 2) Hydro Pole 3) Cell phones

CARRIED

4. ADOPTION OF THE MINUTES OF THE AUGUST 13, 2024, MEETING  
**Resolution 104-09/2024**

It is moved by J.COURSOL seconded by N.CHARETTE and unanimously resolved;

**THAT** the minutes of the regular meeting held on August 13, 2024, be adopted as presented.

CARRIED

5. BY-LAW ENFORCEMENT OFFICER

*1) Report – Kathleen Gauthier*

5 Issued permits since I began work on the 14<sup>th</sup> August.

1 permits sent to the MRC Evaluation department to be inspected.

2 Subdivisions worked on, one completed and sent to surveyor, one requires a resolution from this meeting.

1 stop work order – which involved Ministry of Environment – Completed

Was contacted by Ministry of Environment in regards to blue-green algae, they advised we notify the proprietors on Lac Sparling – and what our way forward with the situation we will be taking if any.

I have meet with and spoken to several tax payers, in regards to fences, tree cutting, septic's and wharfs.

Sent out reminder emails of permits coming due.

Reading by-laws and other pertinent information required as the by-law officer.

*2) Cadastral Plan*  
**Resolution no 105-09/2024**

It is moved by N. CHARETTE seconded by D. STAFFORD and unanimously resolved;

**THAT** the municipality of Thorne approve the cadastral plan for the lots as described in the technical description given by Richard Fortin, surveyor, under minutes # 19119 dated August 29, 2024.

CARRIED

*3) Training – By law officer*  
**Resolution no 106-09/2024**

**WHEREAS** the Director General is on Sick leave and cannot train the new employee;  
**WHEREAS** the new permits system is very complex;  
**WHEREAS** our previous by-law officer has offered to provide training;

FOR THESE REASONS

It is moved by J.COURSOL seconded by D.STAFFORD and unanimously resolved;

**THAT** the municipality agrees to pay Charles Gallant his previous rate for ma maximum of 8 hours.

CARRIED

6.

ROAD COMMITTEE

*1) Report – Councilor R. Blaskie*

14 loads of gravel have been added to Tubman road in 3 days

39 loads of gravel have been added too Yach road in 4 days

The heavy rain this summer has caused a lot of damage to the roads as well as the hills.

The yard has been completely redone at the transfer station, 5 loads of gravel have been added.

The cost up to date for the safety and repairs on the dump truck are 35k. The truck still needs a new fuel pump however this can wait for next year. The cost is approximately 500\$.

Brent has completed all he brushing with the exception of Craig and Leach road remaining. He will also do the Brushing on Route 366 again as it has grown a lot since previously completed.

One free grade has been done on Garner road as we have not yet received an update regarding the ownership.

As we have a new resident on Johnson road we will need to plow a further this year therefore gravel will be added and the hill will also be fixed.

*2) Winter Hours – Road Foreman*  
**Resolution 107-09/2024**

It is moved by R.BLASKIE seconded by D.STAFFORD and unanimously resolved

**THAT** the road foreman be laid off this winter until spring.

**THAT** the rink attendant completes the sections of plowing previously done by Mr. Leders.

**THAT** the backhoe be left at the transfer station and the attendant complete the plowing of the yard.

CARRIED

7.

ENVIRONMENT COMMITTEE

*1) Report – Councillor R. Wills*

The large item trash day last Saturday saw three large bins overfilled. We could have used five.

Attendance has dropped off considerably after Labor Day.

As of Monday, two metal recycling bins are filled to the brim. There are several good bicycles awaiting adoption; tyke size to full adult

8.

LAND-USE PLANNING COMMITTEE

*1) Report – Councillor N. Charette*

No report this month

9.

FINANCE AND ADMINISTRATION COMMITTEE

*1) Report – Councilor M. Bean*

Operating line is now at 600K, high considering there is only one more coupon of taxes to pay with about 100K coming from that source. We also have approximately 50K coming from the annex repairs grant. This month we have paid approximately 160K in large bills including 29K to Otter Lake for the fire department, 74LK to Morins for gravel crushing, the first installment of snow plowing and many others.

Just a note over the course of the year we spent 265K to MRC, our fire department costs approximately 116K as our commitment with Otter Lake plus another 40K for licenses, repairs and equipment here. Snow removal approximately 200K plus new grader commitment 76K per year. Our outside costs which we have limited control over have substantially increased over the last 3 years.

We did over spend in two areas, repairs and gravel but it is due to wanting to create reserve. Breakdowns, we really can't prevent but repair service and parts drive our operating costs up.

We did add the 100\$ garbage fee to the tax bills but we were losing money on the dump site and this increase only partly helped with this lost.

*2) Acting Director General*  
**Resolution 108-09/2024**

**WHEREAS** the director general is currently on sick leave for an undetermined period;

**WHEREAS** the director general assistant will be acting DG for this period;

FOR THESE REASONS

It is moved by J.COURSOL seconded by R.BLASKIE and unanimously resolved;

**THAT** The municipality grant the assistant Director General the role of acting DG.

**THAT** Chantal Villeneuve continues her duties as well as undertake the roles and responsibilities of the DG

**THAT** The municipality accepts to update her salary for the same amount as the DG for the replacement period.

CARRIED

10. RECREATION AND CULTURE COMMITTEE

1) Report – Councilor J. Coursol

No report this month.

11. PUBLIC SECURITY COMMITTEE

1) Report – Councilor D. Stafford

As the summer comes to an end and more cottagers leave to go back to the city, please keep an eye out for anyone that you don't think belongs in the area. Contact the Police department. This way we keep our properties safe as well as our neighbors.

With the fall season there will be more side by sides and 4 wheelers on the roads trying to get in their last rides of nice weather. Please be safe on the roads and share them responsibly.

12. FIRE DEPARTMENT

1) Fire chief's report – Denis Chaussé

**August 01 – 31 August 2024**

**Calls this month from (911)**

**There were (13)**

911-054 1145 Chemin Picanoc structure fire station 5

911-055 MVA Lac Murray Road Side by Side station 5

911-056 Electric wires down Lafleur & 301 station 5

911-057 MVA 81 Dunlop Station 4

911-058 Open fire Assistance SQ –Police 1560 rte 303 station 4

911-059 Mva Extraction 2343 Rte 303 Station 4

911-060 Mva Car on Fire in Bush Yates Rd station 5

911-061 460 Belmont Wires Down Station 5

911-062 19 Pasch wires down Station 4

911-063 88 Old Bridge rd Fie Alarms station 5

911-064 189 Ranch rd structure fire Station 5

911-065 Rte 301/Ch Lafleur electric bush fire Station 5

911-066 Rte 301/Ch Belmont electric bush fire Station 5

**Emergency Medical calls from (Central Paramedic)**

**There were (21)**

Station 4 (02)

Station 5 (19)

**Fire and First Responder Training:**

Practice # 16: August 11 Fire dept Station 4 and 5 (Fire Attack)

Practice # 17: August 25 Boats 18-05 and Extraction tools Station 4 and 5.

**Special Events: 06**

S/E240807-031 Station 4 truck repair #614 Vars Ontario Battleshield

S/E240814-032 Home Inspection station 5/Station 4

S/E240823-033 Structure Fire Investigation 1145 Picanoc 911-054 station 5

S/E240826-034 Home Inspection Station 5

S/E240823-035 Scba refill tank Shawville Station 4

S/E240828-036 Scba refill after fire structure file 911-064 station 5

**Section meeting:**

Tuesday August 20, section meeting station 5 from: 18:30-21:30

**Maintenance of vehicles**

Station 4 and 5: Regular maintenance of vehicles by Dany Kluge

Maintenance of Extraction tools weekly by a certified member Station 4 and 5

2) Adoption of By-Law traffic accident charges

**Resolution 109-09/2024**

**WHEREAS** a notice of motion was been given that at the regular meeting of council on August 13,

**WHEREAS** the charge for an intervention of the Fire Department and First responders following a traffic accident or other intervention preventing or fighting a vehicle fire will be given

FOR THESE REASONS

It is moved by D. STAFFORD seconded by M. BEAN and unanimously resolved

**THAT** By-law # 2024-03 be adopted.

CARRIED

3) *Committee*

Councilor J. Coursol suggested creating a committee for the fire department. This will be arranged with the fire chief and decided at the next meeting.

13. TRANSFER STATION – STICKERS  
*Resolution 110-09/2024*

**WHEREAS** the municipality had previously decided to reimburse all transfer station stickers;  
**WHEREAS** it has been 9 months since the change;

FOR THESE REASONS,

It is moved by M.BEAN seconded by R.BLASKIE and unanimously resolved;

**THAT** the municipality will no longer be accepting to reimburse the transfer station stickers.

CARRIED

14. DEEDS  
Eight deeds were received in August, totaling \$ 4 596.25.

15. OKTOBERFEST  
1) *Contract*  
*Resolution 111-09/2024*

**WHEREAS** a copy of the contract was given to Oktoberfest for review;  
**WHEREAS** no increase was decided by council this year;

FOR THESE REASONS,

It is moved by J.COURSOL and seconded by M.BEAN and unanimously resolved;

**THAT** the contract be signed and approved for the amount of 3500.00.  
**THAT** the contract be revised yearly.

CARRIED

2) *Parade*  
*Resolution 112 -09/2024*

**WHEREAS** each year the annual Oktoberfest Festival is held;  
**WHEREAS** the Oktoberfest Committee requested that Council give them permission to:

- Exceed the noise By-Law
- Hold the annual parade
- Have access to the Council Chambers starting September 18, 2023

FOR THESE REASONS

It is moved by J.COURSOL seconded by M. BEAN and unanimously resolved;

**THAT** the municipality give permission to the Oktoberfest Committee for the above request for the weekend as of October 3rd, 2024.

CARRIED

16. GRANTS  
1) *Local road assistant program*  
*Resolution 113-09/2024*

**WHEREAS** the Municipality of Thome has reviewed the terms and conditions of the Specific Improvement Projects (SIP) component of the Local Roads Assistance Program (LLAP);  
**WHEREAS** the road network for which a request for financial assistance has been granted is under municipal jurisdiction and eligible for the LLAP;  
**WHEREAS** the work was carried out in the calendar year in which it was authorized by the Minister;  
**WHEREAS** the work performed or the related costs are eligible for the LLAP;  
**WHEREAS** the Report Form V-0321 has been duly completed;  
**WHEREAS** the submission of project reports was made at the end of the work or no later than December 31, 2024, of the calendar year in which the Minister authorized the work;  
**WHEREAS** payment is conditional on the Minister's acceptance of accountability for the project;

**WHEREAS** if the accountability is deemed to be in order, the Minister shall make a payment to municipalities based on the list of works approved by the Minister, but not exceeding the amount of assistance as set out in the announcement letter;

**WHEREAS** other sources of funding for the work were reported;

FOR THESE REASONS,

It is proposed by R.WILLS seconded by J.COURSOL and unanimously resolved;

**THAT** the Council of Thorne approves the expenses in the amount of \$ 19 102.00 for the improvement work carried out and the eligible related costs mentioned on Form V-0321, in accordance with the requirements of the Ministère des transports du Québec, and acknowledges that in the event of non-compliance, the financial assistance will be terminated.

CARRIED

17. MRC PONTIAC – UNITED WAY  
**Resolution 114-09/2024**

**WHEREAS** a sponsorship request was received;  
**WHEREAS** a breakfast to support the cause will be held on October 2<sup>nd</sup> 2024;

FOR THESE REASONS,

It is moved by D.STAFFORD seconded by N.CHARETTE and resolved

**THAT** no sponsorship will be given this year.

CARRIED

18. POLICY FOR PREVENTION AND MANAGEMENT OF HARASSEMENT  
**Resolution 115-09/2024**

**WHEREAS** everyone has the right to work in a working environment that protects their health safety and dignity;  
**WHEREAS** the *Act respecting labor standards* provides in particular for the obligation for all employers to adopt and make available a policy for the prevention and management of harassment situations, including a section on conduct of a sexual nature;  
**WHEREAS** the municipality of Thorne adopted such a policy on November 14, 2017 and an update is required following the adoption of the *Act to prevent and combat psychological harassment and sexual violence in the workplace*;  
**WHEREAS** the municipality of Thorne is committed to adopting proactive and preventative behaviors with respect to any situation resembling harassment, violence or incivility at work, as well as making the entire organization accountable in this regard;  
**WHEREAS** the municipality of Thorne does not tolerate or condone any form of harassment, violence or incivility in its workplace;  
**WHEREAS** it is the responsibility of each member of the municipal organization to contribute to and promote the maintenance of a healthy work environment;

FOR THESE REASONS,

It is moved by R.BLASKIE seconded by R.WILLS and unanimously resolved;

**THAT** the municipality of Thorne repeals the policy on violence and harassment in the workplace adopted on November 14, 2017 (resolution 151-11/2017)

**THAT** the municipality of Thorne adopt the *Policy for the prevention and management of situations of harassment, violence or incivility at work*;

CARRIED

19. SUPPORT RESOLUTION – ALLEYN AND CAWOOD TO MODIFY THE USE OF THE COMPARATIVE FACTOR IN THE MUNICIPAL ASSESSMENT PROCESS  
**Resolution 116-09/2024**

**WHEREAS,** the current municipal assessment process uses a comparative factor to determine property values;  
**WHEREAS,** this comparative factor can lead to inequitable assessments and does not always accurately reflect the real market value of properties, especially during the 2nd and 3rd years of the triennial roll;  
**WHEREAS,** the Municipality of Thorne expresses the need to review and revise the Municipal Taxation Act (Loi sur la fiscalité municipale) and the assessment process to ensure a more equitable and transparent property assessment for the well-being of its residents;  
**WHEREAS,** adjusting the municipal tax rate is only a temporary measure and does not resolve the issue;  
**WHEREAS,** other municipalities could face this situation of having high comparative factors and their negative impacts: calculation of MRC shares, calculation of Sûreté du Québec fees, and their impacts on residents: school taxes, transfer duties on the standardized value, etc.

FOR THESE REASONS,

It is moved by J.COURSOL seconded by M.BEAN and unanimously resolved

**THAT** The Municipality of Thorne formally requests a review of the municipal assessment process, with a particular focus on reviewing and modifying the use of the comparative factor.

**THAT** The Municipal Council of Thorne proposes the adoption of a new methodology for property assessment that more accurately reflects real market value, whether the calculation is done on an assessment basis instead of a unit basis. Furthermore, we request that the comparative factor in the 2nd and 3rd years of the triennial roll has no impact municipalities and their residents.

**THAT** The Municipality of Thorne invites other municipalities to support this initiative and adopt similar resolutions to create a harmonized and equitable approach to property assessment across the region. We also invite municipalities to sign and share the petition at the National Assembly.

**THAT** A copy of this resolution will be sent to the Ministry of Municipal Affairs and Housing, the Association of Municipal Directors of Quebec, the Quebec Federation of Municipalities, the Union of Quebec Municipalities, the MRCs, and the municipalities of Quebec.

CARRIED

20. MAYOR'S REPORT OF THE MRC MONTHLY MEETING

Appointment for assistant director general T. Lafleur  
Paratransit budget forecasts  
Extension of roll filing deadline to November 1/2024  
waste reduction campaign  
correction of cadastral plan re MRC and Artesia Peaks  
delegate re regional of directors re agriculture  
mada collective approach  
utilization report of FRR3  
sponsorship of Oktoberfest Ladysmith  
installation of lights on emergency off road rescue  
MRC united way breakfast  
interprovincial agreement medical services

21. VARIA

*1) Sea can*

Councilor J. Coursol suggested asking the by-law officer if there are any rules regarding sea cans or if we can perhaps amend a by-law to implement this change.

*2) Hydro Pole repair – 366 Entrance*

**Resolution 117-09/2024**

**WHEREAS** the hydro pole installed inside the gate at the Route 366 entrance is very unstable;  
**WHEREAS** we have received a quote from SE Electric to have it repaired;

FOR THESE REASONS,

It is moved by M.BEAN seconded by R.BLASKIE and unanimously resolved

**THAT** the municipality accepts the quote from SE Electric in the amount of 1600.00 plus taxes to repair the post.

CARRIED

*3) Cell phones*

**Resolution 118-09/2024**

**WHEREAS** the municipality had purchased cell phones for the director general, road foreman and transfer station attendant;  
**WHEREAS** the cell phones are no longer needed or being used;

FOR THESE REASONS,

It is moved by R.WILLS seconded by N.CHARETTE and unanimously resolved;

**THAT** the cell phones be cancelled.

CARRIED

22. PAYMENT OF INVOICES

**Resolution 119-09/2024**

It is moved by J.COURSOL seconded by D.STAFFORD and unanimously resolved;

**THAT** the invoices totaling \$ 110 077.87 are paid.

I, the undersigned, CHANTAL VILLENEUVE, Acting Director General for the Municipality of Thorne, certify that there are funds available to pay the expenses listed below.

4332440 Canada inc.	\$ 3 164.57	Canada Customs	\$ 5 191.68
9828745 – Mc Grimmon	\$ 3 275.21	National Bank	\$ 2 219.02
MacEwen Petroleum	\$ 3 934.60	Josh Pasch construction	\$ 41 347.30
Bell Mobility	\$ 79.28	Payroll	\$ 28 123.01
Beneva	\$ 1 438.52	Darwin Stephens Trucking	\$ 965.79
Benson	\$ 232.81	Petro Pontiac	\$ 484.18
Ministre du Revenu	\$ 13 268.41	Deveau Avocats	\$ 1972.11
BNC Trust	\$ 2 740.80	Enseigne Pontiac	\$ 131.71
Brandt	\$ 68.20	Pièce de camions	\$ 13.34
		Gauthier Kathleen	\$ 19.52

Gerard Labelle CPA inc \$ 2 213.27  
Hayes Manufacturing \$ 82.27  
Hydro QC \$ 918.06  
Lafleur, Jean-Paul \$500.00

Telebec \$ 572.32  
Lafleur, Stacy \$ 107.36  
Villeneuve, Chantal\$ 21.56

Whereof, this certificate is given in Ladysmith, this September 10, 2024.

\_\_\_\_\_  
Chantal Villeneuve, Acting Director General

CARRIED

23.

QUESTION PERIOD

Mrs. Born questioned the details of the approved by law regarding car accidents and the fire department contract.

Mrs. Lepine requested information for approved road materials for private roads.

Mrs. McIssac asked when a fire practice would be held to burn the brush at the transfer station.

Mrs. Gagnon explained the maintenance of fire vehicles.

Mrs. Renaud expressed her concerns regarding waste of resources for the fire department.

24.

ADJOURNMENT OF THE MEETING

***Resolution 120-09/2024***

It is moved by D.STAFFORD seconded by R.WILLS and unanimously resolved;

**THAT** the meeting be adjourned at 8:11 p.m.

CARRIED

Next regular sitting of Council will be held at 7 p.m. on October 8, 2024

\_\_\_\_\_  
*Karen Kelly*  
Mayor

\_\_\_\_\_  
*Chantal Villeneuve*  
Acting Director General

***La version française est la version officielle - The French version is the official version.***